

For the attention of:-.....

Insurer's name & Address).....

.....

.....

.....

Dated:.....

Letter of Appointment

Dear Sir/Madam,

Re: Policy Number:
Current Scheme:

Would you please be advised that with immediate effect, **The Health Insurance Group of 20 Carlton Crescent, Southampton, SO15 2ET** have been appointed as our sole private healthcare insurance advisor's.

Yours faithfully,

Signed:

Print Name:

Position in Company:
